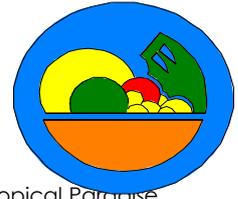




Tel: 015 307 8000
Fax: 015 307 8049

**GREATER TZANEEN MUNICIPALITY
GROTER TZANEEN MUNISIPALITEIT
MASIPALA WA TZANEEN
MASEPALA WA TZANEEN**

P.o Box 24
Tzaneen, 0850



Tropical Paradise

**MINUTES OF THE 5TH SPECIAL COUNCIL MEETING FOR 2020/2021
FINANCIAL YEAR OF THE GREATER TZANEEN MUNICIPALITY
HELD AT TZANEEN ROMAN CATHOLIC CHURCH ON THURSDAY
THE 25TH MARCH 2021 AT 12H00.**

PRESENT

The Speaker

Councillor DJ Mmetle

COUNCILLORS

As per attached attendance register (Annexure "X")

OFFICIALS

The Municipal Manager
The Director Corporate Services
The Director Electrical Engineering
The Acting Director Engineering Services
The Chief Financial Officer
The Director Community Services
The Director PED
The Manager Admin and Council Support
The Legal Advisor
The Committee Clerk
The Committee Clerk
The MPAC Researcher

Mr BS Matlala
Mr W Shibamba
Mr S Lelope
Mrs HO Tshisevhe
Ms P Makhubela
Mr A Nkuna
Mr B Mathebula
Mrs MW Baloyi
Mr T Mampane
Ms MB Maake
Mrs FS Makhubele
Mrs M Sekopana

TRADITIONAL AUTHORITIES

The Maake Traditional Authority Representative	None
The Muhlava Traditional Authority Representative	Mr E Nkhwashu
The Bathlabine Traditional Authority Representative	Mr W Mogoboya
The Mankweng Traditional Authority Representative	Mr RA Sehlapelo
The Modjadji Traditional Authority Representative	Mr MC Modjadji
The Valoyi Traditional Authority Representative	None
The Nyavana Traditional Authority Representatives	None

1. OPENING AND WELCOME

1.1 The Speaker, Councillor DJ Mmetle declared the meeting officially opened and welcomed everyone present in the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE AND THE SIGNING OF THE ATTENDANCE REGISTER

The applications for leave of absence were received from the following:

- Councillor C Machimana
- Councillor J Banyini
- Councillor S Rakganya
- The Valoyi Traditional Authority Representative, Mr MV Mohlongo
- The Nyavana Traditional Authority Representatives, Mr P Mabunda
- The Bakgaga /Maake Tribal Authority Representatives, Mr MN Moagi

RESOLVED

That the applications for leave of absence received be granted as follows:

- Councillor C Machimana
- Councillor J Banyini
- Councillor S Rakganya
- The Valoyi Traditional Authority Representative, Mr MV Mohlongo
- The Nyavana Traditional Authority Representatives, Mr P Mabunda
- The Bakgaga /Maake Tribal Authority Representatives, Mr MN Moagi

3. OFFICIAL NOTICES

3.1 The Municipal Manager, Mr SB Matlala indicated that the Mayor, Councillor S Mbhalati and the Director Corporate Services, Mr W Shibamba will attend the virtual meeting on Monday the 29 March 2021 organized by SALGA to finalize the mandate from municipalities with regards to salary negotiations for the coming financial year of 2021/2022.

3.2 The Municipal Manager, Mr SB Matlala further indicated that all Councillors will be attending a computer training in the next two (2) weeks and a communique will be issued in that regard.

- 3.3 The Mayor, Councillor M Mangena indicated that the MEC for COGHSTA in Limpopo has approved GTM as an Accredited institution for Level 1 Housing Development.
- 3.4 The Mayor, Councillor M Mangena indicated that the Mayors Student Financial Aid Scheme (MSFAS) task team met last week to select the qualifying student for the scheme. He further indicated that the item will be submitted to Council for approval.
- 3.5 The Mayor, Councillor M Mangena indicated that the Mayors IGR Meeting was held on 24 March 2021, and appreciated that the Head of Eskom in Limpopo is working together with Greater Tzaneen municipality.

4. GIFTS AND FAVORS

None

5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

- 5.1 The Speaker, Councillor DJ Mmetle indicated that the Special Council meets under Covid-19 lock down Level-1, but the pandemic is still amongst us, a year after the President has declared the country to be under Lockdown Level 5 on 25 March 2020.
- 5.2 The Speaker, Councillor DJ Mmetle further indicated that there is an anticipation of the Covid-19 3rd wave and all should take care and be safe during this season.
- 5.3 The Speaker, Councillor DJ Mmetle reminded councillors who attended the accredited training in Polokwane to complete the forms and submit the necessary requirements to receive their certificates.
- 5.4 The Speaker, Councillor DJ Mmetle appreciated that Councillors will be attending a computer training before the end of their term in Council.
- 5.5 The Speaker, Councillor DJ Mmetle indicated that the PMT, Chairpersons of Portfolio Committees and EXCO members will

have a meeting on Friday, 26 March 2021 to be briefed on the state of the municipality.

5.5 The Speaker, Councillor DJ Mmetle indicated that Councillors have received their statement from the MCPF, and that those who have received their statements should sign for record purposes.

5.6 The Speaker, Councillor DJ Mmetle requested that an item on the MSFAS for qualifying students be submitted to Council urgently for approval.

6. PRESENTATION

None

7. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

None

8. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

None

9. MOTIONS OR PROPOSALS DEFERRED FROM THE PREVIOUS MEETINGS

None

10. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY THE CHAIRPERSON

10.1 The Speaker, Councillor DJ Mmetle expressed her condolences for the passing on of King Zwelithini, other Kings from Bapedi nation and all families who lost their loved ones due to the Covid-19 pandemic.

11. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY OTHER MEMBERS

None

12. OUTSTANDING MATTERS

None

13. PETITIONS

None

14. MOTIONS

None

15. REPORT FROM ETHICS COMMITTEE

None

16. REPORT FROM AUDIT COMMITTEE

None

17. REPORT FROM MPAC COMMITTEE (A43 AND A45)

(Items A 43 was approved and A45 was withdrawn)

18. REPORT ON WARD COMMITTEE

None

19. REPORT FROM GTEDA

None

20. REPORT ON SALGA ACTIVITIES

None

21. INPUTS BY THE TRADITIONAL LEADER

None

22. REPORTS IN COMMITTEES

None

23. URGENT REPORT – ALLOWED ONLY WITH THE CONSENSUS OF THE CHAIRPERSON

None

24. RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE MEETINGS FOR THE PERIOD MARCH 2021.

25. CLOSURE

A 39 ADJUSTMENT BUDGET ITEM 2020/2021)**(E/C 2021 03 19; C 2021 03 25)****(5/1/1)**

RESOLVED

- a) That Council approves the 3rd Adjustment Budget for the 2020/2021 financial year.
- b) That the reduction of the MIG allocation from R93 619 000 to R92 470 000 for the 2020/2021 financial year be effected on Council's 2020/2021 Capital Budget.
- c) That the reduction of R1 149 000 on the MIG allocation be approved as follows:

FINANCIAL YEAR 2020/2021: REDUCTION IN MIG ALLOCATION

MIG REVISED SCHEDULE 20/21 FINANCIAL YEAR

PROJECT NAME	BUDGET FOR THE 2020/21 FINANCIAL YEAR (Rands)	REVISED BUDGET FOR THE 2020/21 FINANCIAL YEAR (Rands)
Mawa Low Level bridge	R 1 442 382,58	R 1 442 382,58
Lenyenye Taxi Rank	R 5 082 626,73	R 5 082 626,73
Mulati Access Road Paving	R 4 372 696,75	R 4 372 696,75
Upgrading of Codesa Street to Hani Street	R 2 000 000,00	R 2 000 000,00
Paving of Marirone to Motupa Street	R 0,00	R 0,00
Upgrading of Mopye High School Access Road	R 11 175 910,22	R 11 175 910,22
Nelson Ramodike High School Access Road	R 24 157 665,24	R 24 157 665,24
Upgrading of Relela Access Road	R 11 978 929,21	R 11 978 929,21
Upgrading of Matapa to Leseka Access Road	R 13 940 315,54	R 12 791 315,54
Paving of Moseanoka to Cell C Pharare Internal Streets in Ward 28	R 2 825 180,93	R 2 825 180,93
Paving of Risaba, Mnisi, Shando, to Driving School in ward 5	R 3 882 840,67	R 3 882 840,67
Paving of Main road from Nduna, Mandlakazi, Efrika, Zangoma, Mpemyisi to Jamba Cross Internal Street (in ward 13) and Nwamitwa Bridge via Nhlengeleti School to Taxi Rank, Clinic via Lwandlamoni School to Nwamitwa/Mandlakazi Road (in Ward 12)	R 6 699 502,13	R 6 699 502,13
Supply and Installation of High Mast lights in Dan Village	R 1 380 000,00	R 1 380 000,00
PMU	R 4 680 950,00	R 4 680 950,00
	R 93 619 000,00	R 92 470 000,00

- d) That the Adjustment Budget Report and Supporting documentation be submitted to National Treasury and Provincial Treasury after approval by Council in terms of Section 28(7) of the Act.

Signed by the Speaker

Councillor DJ Mmetle.....

A 40 DRAFT ANNUAL BUDGET 2021/22 FINANCIAL YEAR (2021/22)

(EC 2021 03 19; C 2021 03 25)

(5/1/1)

RESOLVED

1. That the Capital and Operational Estimates for the 2021/2022 financial year as more fully recorded in **Annexure A - T** attached to the report in this regard be approved and that the Accounting Officer proceeds with the publication of the Annual Budget as outlined in section 22 of the Municipal Finance Management Act 56 of 2003.

2. That the 2021/2022 to 2023/2024 financial year's budget related policies be approved as more fully set out in **Part 2 of supporting documents in the budget.**

3. That the draft 2021/2022 tariff listing for municipal services be approved.

4. That it be noted that the draft 2021/2022 Estimates will after approval by the Council in terms of section 22 of the Municipal Finance Management Act, be submitted to National Treasury and the Provincial Treasury, together with the quality certificate approved by the accounting officer.

5. That an amount of R 9 857 217.05 be allocated to GTEDA Municipal entity.

6. That the budget resolutions contained in the budget report be approved.

Signed by the Speaker

Councillor DJ Mmetle.....

A 41 APPROVAL OF DRAFT IDP 2021/2022

(E/C 2021 03 19; 2021 03 25)

15/1/4/3

RESOLVED

- (a) That Council approves the reviewed Draft IDP for 2021/22.
- (b) That Council takes note that the Draft 2021/22 IDP must be submitted to the District Municipality, Provincial Treasury and COGHSTA.
- (c) That Council takes cognizance that the IDP and Budget community participation process will be conducted during the month of April 2021.
- (d) That priorities of projects will addressed during the approval of the final Budget.

Signed by the Speaker

Councillor DJ Mmetle.....

A 42 REGULATION AND REMUNERATION OF OVERTIME WORK POLICY

(E/C 2021 03 19; C 2021 03 25)

(4/5/2/10)

RESOLVED

- (a) That the item be referred back for corrections and be submitted in the next Council Meeting.

Signed by the Speaker

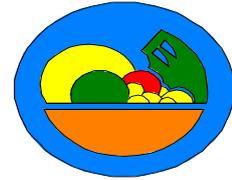
Councillor DJ Mmetle.....



Tel: 015 307 8000
Fax: 015 307 8049

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P.o Box 24
Tzaneen, 0850



Tropical Paradise

A43 AMENDMENT OF THE 2018/19 UNATHORISED, IRREGULAR. FRUITLESS AND WASTEFUL EXPENDITURE INVESTIGATION REPORT OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE OF GREATER TZANEEN MUNICIPALITY.

(E/C 2021 03 25; C 2021 03 25)

(12/2/3/1/1)

RESOLVED

- a) That the Financial Misconduct Disciplinary Board investigate any element of financial misconduct and against any alleged transgressor, of the irregular expenditure of R19 073 994, 89.
- b) That Council write-off an unauthorized expenditure of R83 025 989, 00 in line with (MFMA Sec 32 (2)(a)) on the basis that it is mainly non-cash items, no loss was incurred by the municipality.
- c) That Council write-off the combined fruitless and wasteful expenditure of R4 783 657, 24 that was as a result of interest on late payments on the Eskom Bulk Purchases, Eskom Mohlaba High Mast, DBSA-LTL Redemption & ESKOM-N'wamitwa High Mast.
- d) That the municipality adhere to the SCM Policy, Regulations and processes.

- e) That the Budget and Treasury Office (Office of the CFO) conduct awareness workshops regularly on SCM Policy and Regulations to sensitize employees about SCM processes.
- f) That consequence management be implemented on non-compliance.
- g) That unauthorized, irregular or fruitless and wasteful expenditure policy or procedure manual be developed.
- h) That monitoring and evaluation of projects be strengthened.
- i) That Contract management be strengthened, and each municipal department develop its own contract register.
- j) That communication gap between SCM and user departments be strengthened.
- k) That budget practices be strengthened, and availability of budget be monitored to avoid unauthorized expenditure.
- l) That payments to services providers not be effected where user departments cannot produce proper documentation.
- m) That unauthorized, irregular or fruitless and wasteful expenditure be reported to Council on a quarterly basis.

Signed by the Speaker
Councillor DJ Mmetle.....

A 44 AMOUNT RECTIFICATION ON OTHER ASSETS WRITE OFF

(E/C 2021 03 25; C 2021 03 25)

(File No)

RESOLVED

- (a) That the item be referred back and an urgent Council Meeting be arranged for approval of the report.

Signed by the Speaker

Councillor DJ Mmetle.....

B 31 DATES OF COUNCIL, EXECUTIVE COMMITTEE AND PORTFOLIO COMMITTEES MEETINGS FOR THE 2021/2022 FINANCIAL YEAR

(E/C 2021 3 19; C 2021 03 25)

(3\2\1)

RESOLVED

- (a) That Council notes that Council meetings will take place quarterly for the month of January, April, July and October (marked with asterisk*), as well as the month of February, March and May of each year for compliance reports.
- (b) That the Executive Committee meetings take place once a month, with the exception of the month in which a Council meeting takes place.
- (c) That Portfolio Committee meetings takes place once a month, to play an oversight role on matters recommended to Council by the Executive Committee.
- (d) That the Chairperson of the Portfolio Committee, Head of Portfolio and the Director: Corporate Services have the authority to call for special Portfolio Committee meetings, that the Municipal Manager and the Mayor have the authority to call for Special Executive Committee meetings and further that the Municipal Manager, the Mayor and the Speaker have the authority to call for Special Council Meetings.
- (e) That Council meets as follows:

Day	Month	Year
29*	July	2021
28*	October	2021
27*	January	2022
24	February	2022
24	March	2022
22*	April	2022
26	May	2022

- (f) That Executive Committee meets as follows:

Day	Month	Year
-----	-------	------

13	July	2021
17	August	2021
21	September	2021
12	October	2021
16	November	2021
18	January	2022
15	February	2022
15	March	2022
12	April-	2022
17	May	2022
14	June	2022

(g) That Portfolio Committee meetings meets as follows:

1. FINANCE, BUDGET AND TREASURY COMMITTEE

DAY	MONTH	YEAR
21	July	2021
26	August	2021
28	September	2021
22	October	2021
23	November	2021
24	January	2022
22	February	2022
22	March	2022
20	April	2022
24	May	2022
28	June	2022

2. ECONOMIC DEVELOPMENT, HOUSING AND SPATIAL DEVELOPMENT PLAN

DAY	MONTH	YEAR
16	July	2021
19	August	2021
23	September	2021
14	October	2021
18	November	2021
20	January	2022
17	February	2022
16	March	2022
14	April	2022

19	May	2022
24	June	2022

3. INFRASTRUCTURE

DAY	MONTH	YEAR
15	July	2021
20	August	2021
30	September	2021
15	October	2021
25	November	2021
20	January	2022
22	February	2022
17	March	2022
14	April	2022
23	May	2022
22	June	2022

4. CORPORATE GOVERNANCE AND SHARED SERVICES

DAY	MONTH	YEAR
26	July	2021
24	August	2021
29	September	2021
20	October	2021
22	November	2021
21	January	2022
18	February	2022
16	March	2022
13	April	2022
20	May	2022
21	June	2022

5. HEALTH ENVIRONMENT AND SOCIAL

DAY	MONTH	YEAR
23	July	2021
31	August	2021
30	September	2021
19	October	2021
19	November	2021
24	January	2022
18	February	2022
17	March	2022

13	April	2022
18	May	2022
30	June	2022

6. PUBLIC TRANSPORT AND SAFETY AND SECURITY

DAY	MONTH	YEAR
20	July	2021
18	August	2021
22	September	2021
18	October	2021
17	November	2021
19	January	2022
16	February	2022
18	March	2022
19	April	2022
19	May	2022
23	June	2022

7. SPORTS, ARTS & CULTURE

DAY	MONTH	YEAR
22	July	2021
25	August	2021
29	September	2021
21	October	2021
24	November	2021
21	January	2022
17	February	2022
22	March	2022
20	April	2022
24	May	2022
29	June	2022

8. RULES AND ETHICS COMMITTEE

DAY	MONTH	YEAR
8	July	2021
25	October	2021
12	January	2022
8	April	2022

9. SPECIAL PROGRAMME

DAY	MONTH	YEAR
14	July	2021
18	October	2021
19	January	2022
19	April	2022

10. CHAIRPERSON'S COMMITTEE

DAY	MONTH	YEAR
27	July	2021
26	October	2021
25	January	2022
21	April	2022

11. PROGRAMMING COMMITTEE

DAY	MONTH	YEAR
28	July	2021
27	October	2021
26	January	2022
23	February	2022
23	March	2022
21	April	2022
25	May	2022

Signed by the Speaker

Councillor DJ Mmetle.....

B 32 REPORT OF THE ATTENDANCE OF MEETINGS OF COUNCIL, EXECUTIVE COMMITTEE AND PORTFOLIO COMMITTEES FOR THE PERIOD JULY 2019 TO JUNE 2020 AND JULY 2020 TO FEBRUARY 2021

(E/C 2021 03 19; C 2021 03 25)

(3/2/1)

RESOLVED

- a) That the report be referred back for presentation in the next Council meeting, and councillors be privileged with the attendance registers for confirmation before the next meeting.

Signed by the Speaker

Councillor DJ Mmetle.....

B 33 CONSENT TO GRANT PERMISSION TO THE DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS TO INSTALL ENGINEERING SERVICES: PROPOSED TZANEEN EXTENSION 105 TOWNSHIP.

(E/C 2021 03 19; C 2021 03 25)

(15/3/1/105/1)

RESOLVED

- a) That notwithstanding the provisions of any other Law, that Council in terms of delegated authority and in terms of the ***Spatial Planning and Land Use Management Act, 2013 - Section 49(4)*** read together with ***GTM By-Law, Sections 53 and 55***, hereby **approve** the assurance letter in terms of the provision of services as submitted by COGHSTA, in respect of Tzaneen Extension 105, subject without prejudice to the following conditions:
- i) That Council issue the Section 54 Certificate to the Developer to lodge with the Deeds Office, in line with the assurance letter from COGHSTA.
 - ii) That it be noted that the Section 54 Certificate does not preclude the Developer from the submission of the EIA report, Conditions of Establishment as well as submission of the approved consolidation SG diagrams.
 - iii) That once all documentation mentioned in (ii) above is received, Council will proceed to consider the approval of the Site Development Plan for the Talana Hostel Community Residential Unit (CRU) project.

Signed by the Speaker

Councillor DJ Mmetle.....

B 34 RESCINDING OF COUNCIL RESOLUTIONS NUMBER B2 AND B106

(E/C 2021 03 19; C 2021 03 25)

(ERF 3422; Tzaneen Ext 78)

RESOLVED

- a) That the item be referred back to attach resolution B2 and B 106 and be submitted in the next Council Meeting.

Signed by the Speaker

Councillor DJ Mmetle.....

RECOMMENDATIONS OF THE PORTFOLIO COMMITTEES IN CONNECTION WITH MATTERS WHICH HAVE BEEN DEALT WITH IN TERMS OF DELEGATED AUTHORITY FOR THE PERIOD MARCH 2021.

The Head of Portfolios informed the Council verbally of the recommendations of the Portfolio Committee taken by virtue of delegated powers and duties to the Executive Committee in terms of the provisions of Section 44 of the Local Government Municipal Structures Act 117 of 1998, which resolutions form part of the agenda of this meeting.

On proposal of the Mayor: Councillor MG Mangena, it was:

RESOLVED

That the contents of the resolutions taken by the Portfolio Committees for the period MARCH 2021 be APPROVED.

THE MEETING ADJOURNED AT 12H37

APPROVED AND CONFIRMED

CHAIRMAN

